

Phone: (701) 237-3369  
www.cpbusmgt.com  
Office: 1405 1<sup>ST</sup> Ave N (entry is East side on 14<sup>th</sup> Street)  
Fargo, ND 58102(drop box open 24/7)



Deposit \$ \_\_\_\_\_  
Monthly Rent \$ \_\_\_\_\_  
Property Manager: \_\_\_\_\_

**\$35 Application Fee due immediately\*** \*per person over age 18, unless legally married

**Co-Signer Application**

Property Name: \_\_\_\_\_ Address: \_\_\_\_\_ Unit: \_\_\_\_\_ **MOVE IN DATE** \_\_\_\_/\_\_\_\_/\_\_\_\_

I am filling out an application to Co-sign for (names): \_\_\_\_\_

**Name:** (First) \_\_\_\_\_ (Middle) \_\_\_\_\_ (Last) \_\_\_\_\_  
Maiden or other names you have had \_\_\_\_\_  
DOB \_\_\_\_/\_\_\_\_/\_\_\_\_ Soc Sec # \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Current Phone # \_\_\_\_\_  
DL # \_\_\_\_\_ State \_\_\_\_\_ EXP \_\_\_\_\_ E-Mail: \_\_\_\_\_

**RESIDENCE HISTORY** 2 addresses required if present is less than 5 years

*Present Address* \_\_\_\_\_ City/State \_\_\_\_\_ Zip Code \_\_\_\_\_  
How Long: \_\_\_\_\_ LandLord/Owner \_\_\_\_\_ Phone #: \_\_\_\_\_  
Reason for moving: \_\_\_\_\_

*Previous Address* \_\_\_\_\_ City/State \_\_\_\_\_ Zip Code \_\_\_\_\_  
How Long: \_\_\_\_\_ LandLord/Owner \_\_\_\_\_ Phone #: \_\_\_\_\_  
Reason for moving: \_\_\_\_\_

**EMPLOYMENT INFORMATION**

Current Employer \_\_\_\_\_ Position \_\_\_\_\_ Ph. # \_\_\_\_\_  
How long (mo/yr) \_\_\_\_\_ Salary/Hourly wage \_\_\_\_\_ Hours per week \_\_\_\_\_ Yearly Income \_\_\_\_\_

Current Employer \_\_\_\_\_ Position \_\_\_\_\_ Ph. # \_\_\_\_\_  
How long (mo/yr) \_\_\_\_\_ Salary/Hourly wage \_\_\_\_\_ Hours per week \_\_\_\_\_ Yearly Income \_\_\_\_\_

**AUTHORIZATION FOR RELEASE OF INFORMATION- POLICY STATEMENT**

All prospective tenants applying for a property owned or managed by CP BUSINESS MANAGEMENT are asked to give authorization for the release of all information, including private/nonpublic information, from previous landlords, management companies, local & national credit reporting companies and governmental agencies (including law enforcement agencies) concerning the applicant's rental and financial history and any and all information maintained by law enforcement agencies included but not limited to applicant's criminal history.

**PROCEDURE STATEMENT**

For an application fee of \$35 all applicants will be screened and their rental, credit and employment histories will be considered as part of the approval process. This information will be used by the authorized agent **solely** for purpose of assessing the applicant's suitability for occupancy or co-signer eligibility. I hereby authorize CP BUSINESS MANAGEMENT to obtain any and all information pertaining to my rental and criminal history from government agencies, including private/nonpublic information, maintained by law enforcement agencies, including but not limited to my criminal history, for the purpose of reviewing my application. I recognize that this application to co-sign for an apartment is subject to acceptance or rejection, and will be kept on file for re-qualification. I give permission to run credit, criminal and employment histories after the initial application date for the purpose of reviewing accounts, collections and/or re-qualification. I hereby state that the information set forth above is true and complete and authorize verification of the information and references given. Should any statement made above be a misrepresentation or untrue, contract can be revoked by management. If applicant is not accepted as a co-signer, the deposit will be returned. If application is accepted and applicant fails to co-sign for said residence, the deposit will be forfeited to cover any expense incurred by the landlord for loss of rent until residence is re-rented and/or advertising and management's obligation to their owner to rent to a qualified applicant.

\_\_\_\_\_  
Co-Signer Signature

\_\_\_\_\_  
Date

OFFICE USE ONLY: DLE-Verified by: \_\_\_\_\_

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